



2018 Winery Application

September 15th, 2018 at the Lake Anna State Park from 11 a.m. to 5 p.m.

Wine By The Lake

Travel Lake Anna
84 Renfrew Circle
Mineral, VA 23117

WineByTheLake.com
info@WineByTheLake.com

The Wine By The Lake Wine Festival winery spaces include 3 tables. 20' x 20' tents are available to rent if you need one for \$250. If you rent a tent, it will be setup prior to the event. Any sales that your winery makes will be picked up by festival staff throughout the festival and brought to our Wine Pickup Tent, which will be located by the entrance/exit of the event.

*Be Sure to Complete This Application & Print Clearly
Uncompleted Application and or Unreadable Applications Will NOT be Processed.
Payment Needs to be Submitted **With** This Application to the Address Below*

Winery Name	Primary Contact
Address	City/State/Zip
Telephone	Cell Phone
Email Address	Website Address

Payment Amount for Winery Space Only: \$ \$250.00

Payment for Winery Space and Tent Rental: \$ \$500.00

(We accept checks*, cash and credit cards**. Payment needs to be made with the submittal of this application. We will not process applications until we have received payment.)

*** All checks must be made out to Travel Lake Anna**

****Credit Cards can be used to pay for your Winery Space, and must be done so on our website:
www.winebythelake.com/wineries/payment.php**

Payment by Credit Card: Check Visa Master Card Cash

Credit Card Number	Expiration	CVC#	Card Zip Code
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By submitting this application, I affirm that the facts set forth in it are true and complete. I also affirm that I am authorized to sign this application on behalf of the above named business. I understand that if I am accepted as a vendor, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal. By signing this agreement, you (winery) agree to all terms in our policies below.

Signature _____ Date _____

Completed Application and Payment can be emailed to info@winebythelake.com or mailed to:

Travel Lake Anna
Wine By The Lake Wine Festival
84 Renfrew Circle
Mineral, VA 23117

2018 Wine By The Lake Terms & Conditions

Assignments and Setup: Winery spaces will be 20'x20'. Tents can be rented through Travel Lake Anna for a fee of \$250.00 or you can bring your own tent.

Check In: 12pm – 4pm Friday, before the event
7am – 10am Saturday, day of the event

Booth Space and Location: The location of your space will be determined by the Wine By The Lake coordinators and may only be changed the day of the event if there are open spaces to move to. Winery also agrees to conduct all business within the leased space and not commit any acts that in anyway infringe the ability of other wineries or vendors to conduct their business.

Occupation of Booth: The winery space that is leased must be occupied at all times during the event

Booth Equipment and Electricity: The lease of the winery space only includes a space under the tent around 18'x18' and tables. If any addition needs are required, please contact us. Electricity will not be supplied to winery spaces.

Setup: Wineries may setup their spaces the day prior to the event, Friday, from 12pm – 4pm or the morning of the event from 7am – 10am. It is recommended to setup the day prior to the event to avoid a rush the morning of the event.

Take Down: Wineries can start to take down their booth at the end of the event, 5pm. Wineries are not allowed to leave the event before the end of the event. Vehicles that are used for promotional purposes or trailers used for food services may not be moved until the end of the event and the all attendees have been cleared.

Booth Clean Up: Wineries are responsible for the clean up of trash in the booth space. Booth setups need to be taken down by and cleaned up by 6pm on the day of the event. A cleanup fee of \$100 will be assessed if the booth space is not cleaned up after the completion of the event.

Parking: Parking for wineries is permitted in designated areas only.

Sales Tax: The winery is responsible for the collection of Virginia Sales Tax on any sales transaction during the event.

Refunds: Refunds will only be given if cancellation occurs prior to 60 days out of the event. No refunds will be given if within 60 days of the event unless suitable replacement is found.

Rain: Wine By The Lake is a rain or shine event. There is no rain date so be prepared for any type of weather. No refunds will be given because of the weather.